

Notification of Executive Decisions

Date of Executive Meeting: Tuesday, 30 May 2023

Below is a summary of the decisions taken by the Executive at its meeting on **Tuesday, 30 May 2023**. It is not the formal record of the meeting, but has been prepared to facilitate the call-in process. The deadline for call-ins is 5pm on Wednesday, 7 June 2023. Matters recommended to the Council for decision are not subject to the call-in process.

The decisions will take effect on Thursday, 8 June 2023, unless the call-in procedure has been triggered. To be triggered, at least two councillors must request the scrutiny of the same decision. If only one councillor calls in a decision, the matter will be placed on the agenda for the next meeting of the appropriate Scrutiny Committee for discussion only.

To request a call-in on any of these matters, please complete and return to the Monitoring Officer the call-in request form (copy attached) or contact the Democratic Services Manager or relevant Democratic Services Officer.

Subject: Executive Working Groups 2023/24

Summary of Decision:

The Executive RESOLVED that

- (i) The following Executive Working Groups be established for the Municipal Year 2023/24:
 - Climate Change Working Group;
 - Engaging Communities Working Group;
 - Improving Places Working Group;
 - Local Plan Working Group;
 - Property Working Group;
- (ii) the Terms of Reference for each of the Working Groups, as set out at Annex A to the agenda report, as amended, be agreed;
- (iii) the number and allocation of seats on each working group be as set out in the Terms of Reference;
- (iv) the nominations of members to each Working Group by Group Leaders, as previously circulated, as amended, be noted; and
- (v) any remaining vacancies be appointed by the Chief Executive in accordance with the Scheme of Delegation of Functions to Officers at Part 3, Section B of the Council's Constitution.

Subject: Appointment of Members to Outside Bodies 2023

Summary of Decision:

The Executive RESOLVED that

- (i) the appointments to outside bodies listed below be agreed;

Organisation	Representatives 2023/24
Blackwater Valley Advisory Committee for Public Transport	Cllr Leanne MacIntyre Cllr Valerie White Vacancy
Blackwater Valley Countryside Partnership	Cllr David Whitcroft
Briars Centre Management Committee	Cllr Shaun Macdonald
Camberley Town Football Club – Observer	Cllr Bob Raikes
Chobham Common Liaison Group	Cllr Pat Tedder Cllr Victoria Wheeler
Citizens Advice Bureau Management Committee	Cllr Liz Noble
Collectively Camberley Business Improvement District Board	Cllr Shaun Garrett
Community Services Partnership Board (one position reserved to the Portfolio Holder)	Cllr Liz Noble
Deepcut Village Association	Cllr Morgan Rise
Frimley Community Centre Management Committee	Cllr Alan Ashbery
Frimley Fuel Allotments Charity (4 year appointments) 4 appointments to be made in 2023/24	Cllr Mary Glauert Cllr Rob Lee Cllr Lewis Mears Cllr Murray Rowlands
Frimley Park Hospital Council of Governors	Cllr David O'Mahoney
Heatherside Community Centre Council	Cllr Bob Raikes Cllr John Skipper
Heathrow Community Noise Forum	Cllr Lewis Mears
<i>Henry Smith Charity (4 year appointments) 3 appointments to be made in 2023/24</i>	Cllr Shaun Garrett Cllr Pat Tedder Cllr David Whitcroft
Miss Gomms Trust (4 year appointments) <i>two appointments to be made in 2023/24</i>	Mrs Sarah Jane Croke
Mytchett Community Association General Committee	Cllr Morgan Rise
Parking and Traffic Regulation outside	Vacancy

London Adjudication Joint Committee (4 year appointments) <i>One appointment and one substitute appointment to be made in 2023/24</i>	Vacancy (sub)
RELATE North East Hants and Borders	Vacancy
Surrey County Playing Fields Association	Cllr Leanne MacIntyre
Surrey Heath Age Concern	Cllr Mary Glauert
Surrey Heath Arts Council	Cllr Louise Ashbery Cllr Murray Rowlands Cllr Josh Thorne Cllr Kel Finan-Cooke (sub)
Surrey Heath Sports Council (4 positions; 1 reserved to Portfolio Holder)	Cllr Jonny Cope Cllr Nirmal Kang Cllr Leanne MacIntyre
Surrey Heath Youth Focus	Cllr Nirmal Kang
Thames Basin Heaths Joint Strategic Partnership Board	Cllr Victoria Wheeler Vacancy (sub)
Voluntary Support North Surrey	Cllr Liz Noble Cllr Mary Glauert (sub)

(ii) vacancies on the following organisations be held and reviewed following the Frimley Green election on 15 June 2023:

- a) Basingstoke Canal Joint Management Committee;
- b) Farnborough Aerodrome Consultative Committee;
- c) Miss Gomms Trust (one position);
- d) Parity for Disability;

(iii) vacancies on the following organisations be held pending further discussions with the relevant ward councillors:

- a) Fair Oaks Airport Consultative Committee;
- b) Gordon's Sports Hall Advisory Group;

(iv) appointments to outside bodies reserved to specified positions, as set out at Annex B, be noted, and

(v) attendance by the appointed members at meetings of the bodies listed at Annex A and Annex B to the agenda report be regarded as approved duties in accordance with the Members Allowances Scheme.

Subject: Surrey Leaders' Group Outside Bodies 2023/24

Summary of Decision:

The Executive RESOLVED to endorse the following nominations to Surrey

Leaders' Group Outside Bodies:

- a) Mental Health Partnership Board - Councillor Shaun Garrett
- b) Surrey Civilian Military Partnership Board - Councillor Leanne MacIntyre

Date of issue: Wednesday, 31 May 2023

CALL-IN REQUEST

A request for a decision of the Executive to be scrutinised by a Scrutiny Committee must be made in writing or by e-mail (preferably using this form). The request must identify the decision and state the reason(s) for requesting the review.

A call-in will be triggered if two or more councillors ask for the same decision to be scrutinised formally. If only one member calls in a decision, the matter will be placed on the agenda for the next programmed meeting of the Committee for discussion.

Unless both the Monitoring Officer and the Chief Executive are satisfied that it must be implemented urgently, the decision which is subject to a call-in shall not be implemented until the call-in procedure has been completed.

Date of meeting of the Executive	Tuesday, 30 May 2023
Deadline for receipt of call-in request	5pm on Wednesday, 7 June 2023.
Report Heading	
Decision (or part thereof) which is to be scrutinised	
Element(s) of the decision which cause concern	
Reason for requesting call-in	
Outcome sought	
Potential witnesses (if any) to be called	
Signature <i>(if not sent by e-mail)</i>	

*Notice must be given to the Monitoring Officer by 5pm on the fifth working day after the receipt of the summary of the Executive decisions (usually the Wednesday the following week). **Please therefore send this notification to the Monitoring Officer (monitoring.officer@surreyheath.gov.uk) with a copy to the Democratic Services Manager (democratic.services@surreyheath.gov.uk).***